

CURRICULUM VITAE

BHAVIKKUMAR K.VARDE

3, SHAKTINAGAR RAW-HOUSE, SHAKTINAGAR SOCIETY,
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Dynamic professional with experience at Torrent Power Ltd, excelling in project management and customer relationship management. Successfully led a smart meter installation pilot, enhancing workflow efficiency and ensuring safety compliance. Proven ability to optimize processes and maintain high operational standards while effectively addressing consumer inquiries.

❖ Employment: Aриhant Pumps Pvt Ltd, Palanpur (1st May 2017 to 31st July 2017) Job Profile:

- Worked as a Testing Engineer in Testing Department from May 2017 to July 2017 in **Aриhant Pumps Pvt. Ltd., Palanpur.** left this company form better prospect and career.

❖ Employment: CEAT Limited, Halol (7th May 2018 to 2nd November 2018)

Job Profile:

- Collaborated with production team to streamline processes and improve workflow.
- Collaborated with team to ensure smooth production processes.
- Assisted in maintaining equipment and tools for operational efficiency.
- Monitored inventory levels and reported discrepancies to management.

❖ Employment: Banaskantha District Co-op. Milk Producers' Union Ltd., Palanpur (16th January 2019 to 15nd January 2020)

Job Profile:

- Served as an apprentice diploma electrical in the Plant Operation Department from January 16, 2019, to January 15, 2020, at Banaskantha District Co-op. Milk Producers' Union Ltd., Palanpur.
- Executed batch operations and handled production tasks.

❖ Employment: Torrent Power Ltd, Ahmadabad (1st Jan, 2021 to till date)

- Led pilot project for smart meter installation, achieving operational targets.
- Supervised meter installation and managed GPCB connections and disconnections to ensure timely service delivery.
- Handled consumer interactions to address inquiries and resolve issues, improving customer satisfaction.
- Managed permit to work processes to authorize and monitor hazardous work activities.
- Implemented lockout/tagout procedures to ensure equipment safety during maintenance activities.
- Conducted safety checks to maintain a secure working environment.
- Implemented OSHA guidelines to foster a safe working environment for all employees.
- Ensured proper use of personal protective equipment to enhance worker safety on-site.
- Performed hazard identification and risk analysis to ensure safety protocols were followed.

- Oversaw vendor activities on-site to ensure compliance with safety regulations.
- Executed preventive maintenance on production lines to maintain operational continuity.
- Applied knowledge of production planning control principles to enhance workflow efficiency.
- Implemented standard operating procedures and participated in emergency response team efforts.

Skills

1. Project management
2. Workflow optimization
3. Regulatory compliance
4. Operational efficiency
5. Preventive maintenance
6. Smart meter technology
7. Team collaboration
8. Hazard identification
9. Workflow efficiency

EDUCATION	SCHOOL/ COLLEGE	BOARD/UNIVERSITY	ACADEMIC YEAR	CGPA/ %
BA(English)	N.P.Patel Mahila Arts College, Palanpur	BAOU Ahmedabad	2021	61.67%
Diploma (Electrical)	Government Polytechnic, Palanpur	Gujarat Technological University, Ahmedabad	2013-2016	8.55 <small>CGPA</small> 80.50%
HSC	SCM Vaidhshakti Vidhyalaya, Palanpur	GSHEB, Gandhinagar	2015	54.42
SSC	SCM Vaidhshakti Vidhyalaya, Palanpur	GSEB, Gandhinagar	2013	73.66

Name : BHAVIKKUMAR VARDE
Father's name : KIRTIBHAI VARDE
Date of Birth : 05th November, 1997
Gender : Male
Religion : Hindu
Nationality : Indian
Marital status : Married
Languages known : English, Hindi and Gujarati

DIPLOMA (ELECTRICAL ENGINEER)

- Project: Solar based LED Street light using PIR sensor.

I consider myself familiar with electrical engineering aspects. I am also confident of my ability to work in a team. I shall do my duties with commitment and sincerity and up to maximum satisfaction of myself and superior authorities.

I hereby solemnly declare that the above information and particulars are true and correct to the best of my knowledge and belief.

Place: PALANPUR

Date:

BHAVIKKUMARVARDE